



# ANNAPOORANA ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Accredited by NAAC with 'A' Grade & Accredited by NBA (Civil, CSE & EEE)

2(f) & 12(B) Status as per UGC Act 1956

ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

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## INTERNAL QUALITY ASSURANCE CELL

AEC/IQACMEETING/2023-2024/CIR24

Date: 20.12.2023

### CIRCULAR

The IQAC Meeting has been scheduled under the Chairmanship of Dr.A.Anbuchejian, Chairman – Principal, AEC at Board Room on 03.01.2024 at 10.30am. The IQAC members are requested to attend the meeting to discuss on the following agenda.

#### **AGENDA:**

- Agenda 24.1 : Review of the actions taken report of the previous meeting
- Agenda 24.2 : Commencement of Classes for Even Semester:2023-2024
- Agenda 24.3 : Quality Enhancement Activities
- Agenda 24.4 : Conduct of Meetings
- Agenda 24.5 : Research Activities
- Agenda 24.6 : Signing of MoUs with Industry / Institutes
- Agenda 24.7 : Conduct of Events
- Agenda 24.8 : Placement initiatives for the students
- Agenda 24.9 : Conduct of AAA
- Agenda 24.10: Faculty Performance Appraisal
- Agenda 24.11: Infrastructural Facility Improvements

*S. Subhaashini*  
Co-ordinator - IQAC



#### **Copy to:**

1. Director-TKVTSSMEC Trust
2. All members of IQAC
3. Notice Board

*Dr. A. Anbuchejian*

Principal  
**PRINCIPAL**  
Annapoorana Engineering College,  
Autonomous  
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Periya Seeragapadi, Salem-636308.





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

**ATTENDANCE : 2023-2024 : 03.01.2024**

S.No	NAME	POSITION	DESIGNATION	SIGNATURE
1.	Dr.A.Anbuchejian	Chair Person	Principal	
2.	Mr.N.V.Chandrasekar	Representing Management	Director - TKVTSSMEC Trust	
3.	Dr.V.Rajkumar	Academic Expert	Professor & Vice Principal, GCE, Dharmapuri	
	Dr.T.Senthil Kumar	Academic Expert	Asso.Prof, Amrita School of Engineering, Amrita Vishwa Vidyapeetham, Coimbatore	
5.	Mr.L.Gnana Prakash	Member	Director - Administration	
6.	Mr.S.Palanisamy	Member	Finance Officer	
7.	Dr.N.Nedunchezian	Member	Head - Automobile Engineering <span style="float: right;">AVI</span>	
8.	Dr.R.S.Gandhimathi	Member	Head - Civil Engineering	
9.	Dr.T.Buvaswari	Member	Head - CSE	
10.	Dr.B.Ramesh	Member	Head - ECE	
11.	Dr.R.Venkatesh	Member	Head - EEE	
12.	Dr.J.Shiva Kumar	Member	Head - Mechanical Engineering	
	Mrs.M.Prabha	Member	Examination Cell - Coordinator	
14.	Dr.S.Subhashini	Coordinator	Director-Academics	
15.	Dr.P.Gnanasekar	Member from Local Society	CEO-VMRF(DU)	
16.	Mr.R.Bharanitharan	Member from Industry/Employer	CEO- Bharani Constructions, Salem	
17.	Mr.Jayamurugan	Member from Industry	Senior Quality Inspector, Steel Plant, Salem	
18.	Mr.C.Silambarasan	Alumni Member	Quantity Surveyor, KG Foundations Private Limited, Chennai	
19.	Ms.S.Malathy	Student Member	Final Year - CSE	

**Dr. A. Anbuchejian**  
 Principal/AEC  
 Annapoorana Engineering College,  
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## Internal Quality Assurance Cell

AEC/IQACMEETING/2023-2024/CIR24

Date: 03.01.2024

### Minutes of the Meeting held on 03.01.2024 at Board Room

The points discussed are as follows:

**Agenda 24.1 : Review of the actions taken Report of the previous meeting**

**Resolution 24.1:** The IQAC Members reviewed the Actions Taken Report of the previous IQAC Meeting held on 12.07.2023

**Agenda 24.2 : Commencement of Classes for Even Semester: 2023-2024**

**Resolution 24.2 :** The Principal insisted that the commencement of the Regular Classes for the Even Semester of the Academic Year 2023-2024 should be strictly followed as per the Academic calendar 2023-2024

**Agenda 24.3 : Quality Enhancement Activities**

**Resolution 24.3 :** To be in pipeline with Quality, the Representing Management insisted on conducting or executing of various Quality Enhancement activities that could take the college to the next higher level.

**Agenda 24.4 : Conduct of Meetings**

**Resolution 24.4 :** The Principal instructed HoDS and Director – Academics to take necessary actions for the smooth conduct of BoS Meetings , Academic Council Meeting and Governing Body Meeting.

**Agenda 24.5 : Research Activities**

**Resolution 24.5 :** The Representing Management instructed the Principal and HoDs to apply for Research project funding proposals and to focus more on Research activities.

**Agenda 24.6 : Signing of MoUs with Industry / Institutes**

**Resolution 24.6 :** The Representing Management instructed IQAC coordinator, Heads of various departments to sign MoUs with Institutes and Industries for the purpose of conducting courses, internships, training and placements , etc.,

**Agenda 24.7 : Conduct of Events**

**Resolution 24.7 :** The Principal Instructed the Department Heads to conduct Workshops, Seminars, Training programs to both students and faculty members and to enlighten and enhance their Knowledge & Skills.



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## Agenda 24.8 : Placement initiatives for the students

**Resolution 24.8** : The Representing Management & the Principal Instructed the Department Heads and Placement Coordinators to invite companies to visit the college for On-Campus placement drives and to motivate the students to attend Off-Campus Placement Drives organized by other colleges.

## Agenda 24.9 : Conduct of AAA

**Resolution 24.9** : The Principal informed the IQAC Coordinator that an Academic and Administrative Audit need to be conducted before the end of the semester

## Agenda 24.10 : Faculty Performance Appraisal

**Resolution 24.10** : The Principal instructed the IQAC Coordinator to follow up and complete the performance appraisal procedures before the end of June 2023/24

## Agenda 24.11 : Infrastructural Facility Improvements

**Resolution 24.11** : The Representing Management informed the Principal to develop the infrastructural facilities, both Curricular and Extra-curricular Infrastructure of the college, if required

IQAC Coordinator concluded the meeting by expressing gratitude towards all the members for their participation, valuable guidance and support.

Meeting adjourned at 12.00 pm

S. Subhaashini  
Coordinator - IQAC



Copy to:

1. Director-TKVTSSMEC Trust
2. All Members of IQAC

Principal

**PRINCIPAL**  
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## INTERNAL QUALITY ASSURANCE CELL

### **Action Taken Report of the IQAC Meeting held on 23.01.2023**

#### **Agenda 24.1 : Review of the actions taken report of the previous meeting**

##### **Action Taken 24.1 :**

ATR was reviewed

#### **Agenda 24.2 : Commencement of Classes for Even Semester:2023-2024**

##### **Action Taken 24.2 :**

- The Regular classes for Even Semester classes for the Academic Year 2023-24 began on 05.01.2024 for 3<sup>rd</sup> & 4<sup>th</sup> year students , 2<sup>nd</sup> years on 12.02.2024 & 1<sup>st</sup> years on 04.03.2024

#### **Agenda 24.3 : Quality Enhancement Activities**

##### **Action Taken 24.3 :**

- Academia Collaboration with i-Planet for Apple Authorized Training
- Enhancement of Incubation Center with Bambu Lab XIE - 3D Printing Machine
- Installation of ISREA Students Chapter
- Enrolment in Startup TN Campus Circle
- Inauguration of SAE Club on 26.04.2024

#### **Agenda 24.4 : Conduct of Meetings**

##### **Action Taken 24.4 :**

- ❖ Academic Council Meeting - 31.01.2024
- ❖ Governing Body Meeting - 09.03.2024
- ❖ As a mega event the "3<sup>rd</sup> International Conference on Building a Sustainable Future with Recent Trends in Science & Technology - 2024 ICOST -2024" was conducted on 22<sup>nd</sup> & 23<sup>rd</sup> March 2024. Dr.R.Velraj, Vice - Chancellor, Anna University, Chennai was the Chief Guest. Mr.Srikanth Venkataraman, CEO - ICT Academy, Mr.Muruganandham, CTO - GUVI, Mr.George Christopher, CEO - MAC App Studio were present as Guest of Honour.



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## Agenda 24.5 : Research Activities

### Action Taken 24.5 :

- For the Department of Mechanical Engineering, the R & D Center recognition inspection held on 20.03.2024 through online mode - Awaiting for positive Results
- Funds Received From Govt. Funding Agencies: MSME Idea Hackathon 3.0 - 2023 - Rs. 8,05,000/-
- Naan Mudhalvan Project Funding : Niral Project Hackathon

Project Title	Dept.	Amt Recd (Rs)
Investigation of Advanced Driver Assistance Systems (ADAS) For Enhanced Vehicle Safety	Auto	10,000
A Field Scale Production of Organic Manure for Sustainable Agriculture	Civil	10,000
AI-Powered Vegetables Harvester: Revolutionizing Agriculture Through Precision And Efficiency	CSE	10,000
Switched Capacitor Llc-Dcx Multilevel Converter With Integrated Filter	EEE	10,000

## Agenda 24.6 : Signing of MoUs with Industry / Institutes

### Action Taken 24.6 :

S.No	Organisation with which MoU is signed	Purpose of signing MoU
1	Chipware Technologies, Bangalore	Training Program based on VLSI
2	Asset Society	Technical Placement Training
3	NSKD Techno Research and Innovation Solution	Technical Training , Internship

## Agenda 24.7 : Conduct of Events

### Action Taken 24.7 :

- Number of Quality Enhancement Events conducted for 2023 - 2024 by the Departments : 69 No's
- Sports Day 2024- 16.04.2024
- Annual Day 2024 - 17.04.2024
- International Yoga Day - 21.06.2024





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- Alumni Meet 2023-24 - 26.05.2024
- BOS MEET - 11.05.2024 - 25.06.2024 and finalized the syllabus from 1-6<sup>th</sup> semester
- ACM - 31.01.2024 & 12.07.2024
- GBM - 09.03.2024

## Agenda 24.8: Placement initiatives for the students

### Action Taken 24.8 :

AEC Placement Record: Companies Visited and Student Placements				
Year	No. of Co., Visited	No. of Students Attended	No. of Students Placed	% .of Students Placed
2023-2024	21	291	268	92.1%

## Agenda 24.9 : Conduct of AAA

### Action Taken 24.9 :

The Academic and Administrative Audit (AAA) was held for the Even semester 2023 - 2024 on 06.05.2024 & 09.05.2024 by a panel of members, from the various departments appointed by the Coordinator - IQAC in consultation with the Principal of the college, and headed by External Auditor Dr.K.Vidhya, Associate Professor - Civil Engineering, Mahendra Engineering College (Autonomous), Namakkal.

## Agenda 24.10: Faculty Performance Appraisal

### Action Taken 24.10 :

The Annual Faculty Performance Appraisal for the year 2023-2024 was conducted in the month of June 2024.

## Agenda 24.11: Infrastructural Facility Improvements

### Action Taken 24.11 :

- ❖ Purchased 100 New Computer systems
- ❖ Purchased Biomedical Lab Equipments



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- ❖ Installation of LED Strip Lighting in the College Entrance
- ❖ Painting the Whole College campus and Hostel Buildings
- ❖ Purchased New Furnitures (Benches & Desks) for the Class Rooms
- ❖ Additional Hostel Facilities for both Boys and Girls

*S. Subhaashini*  
Co-ordinator



*[Signature]*

Principal  
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