



ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.
www.aecsaalem.edu.in

Internal Quality Assurance Cell

AEC/IQACMEETING/2020-2021/CIR13

Date: 21.07.2020

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 28.07.2020 at 11.00 am through Online Platform.

The points to be discussed in the meeting are as follows:

AGENDA

1. Review of Action taken report of the previous meeting
2. Preparation of Academic Calendar for the Academic Year 2020-2021
3. Getting of 2(f) & 12(B) Status from UGC
4. Preparation of Time-table for the conduct of Online Classes
5. Conduct of Online Classes for subjects
6. Conduct of Webinars, FDPs, Guest lectures and Online Quiz through Online platform
7. Signing of MOUs with Institutes and Industries for Online Internships and Training
8. Development of Infrastructural Facilities
9. Conduct of Value Added Courses & Certificate Courses
10. Conduct of Placement Drives

S. Subhasini
Co-ordinator – IQAC



[Signature]

Principal
PRINCIPAL
ANNAPOORANA ENGINEERING COLLEGE,
PERIYA SEERAGAPADI (P.O),
SALEM-636 308.

Copy to:

1. Director-TKVTSSMEC Trust
2. All members of IQAC
3. Notice Board



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The following points were discussed

Sl.No	Points Discussed	Responsibility	Target date
1.	Review of action taken of the previous meeting		
	The IQAC coordinator reviewed the actions taken for the previous meeting	IQAC - Coordinator	-
2.	Preparation of Academic Calendar for the Academic Year 2020-2021		
	The Principal instructed the Academic Committee to prepare the Academic Calendar for the AY 2020-2021	Academic Committee HODs	Before End of July 2020
3.	Getting of 2(f) & 12(B) Status from UGC		
	The Representing Management & the Principal expressed the need of getting of 2(f) & 12(B) Status from UGC and insisted upon receiving the status at the earliest	IQAC - Coordinator	By the end of AY 2020-2021
4.	Preparation of Time-table for the conduct of Online Classes		
	The principal informed the departmental heads to allocate theory subject and laboratories to the faculty and staff for the Odd semester of AY 2020-2021	Departmental Heads	Before End of July 2020
5.	Conduct of Online Classes for subjects		
	The Principal instructed the Academic committee and the Heads of various departments to start classes via online platform as per Academic Schedule	Academic Committee Departmental Heads	Routine
6.	Conduct of Webinars, FDPs, Guest lectures and Quiz through Online platform		
	The Representing Management instructed to conduct Quality Initiative programs such as Webinars, FDPs, Guest lectures and Quiz through Online platform	Principal Departmental Heads	Routine
7.	Signing of MOUs with Institutes and Industries for Online Internships and Training		
	The Representing Management	IQAC coordinator	Routine



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	instructed IQAC coordinator, Heads of various Departments to sign MoUs with Institutes and Industries for Online Internships and Training	Departmental Heads	
8.	Development of Infrastructural Facilities		
	The Representing Management informed the Principal to develop the infrastructure of the college	Principal	Before end of the year 2020
9.	Conduct of Value Added Courses & Certificate Courses		
	The Representing Management instructed the Conduct of Value – Added Courses and Certificate Courses through online mode by every department	Principal Academic Committee HODs	Routine
10.	Conduct of Placement Drives		
	The Representing Management instructed to place the students in reputed core industries	Principal Placement Officer	Routine

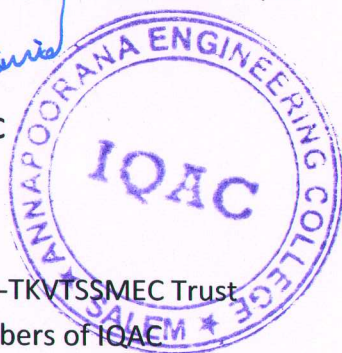
IQAC Coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

Meeting Adjourned at 12.00pm

S. Subhasini
Coordinator – IQAC

Copy to

1. Director-TKVTSSMEC Trust
2. All members of IQAC



[Signature]
Principal

PRINCIPAL
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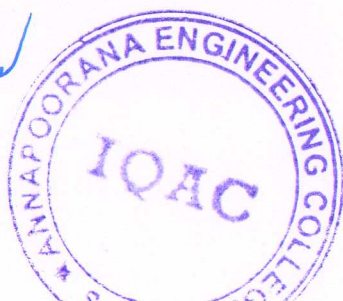
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Action taken report for the minutes of the meeting held on 28.07.2020

Sl.No	Action Plan	Action Taken
1.	Review of Action Report of the previous meeting	-
2.	Preparation of Academic Calendar for the Academic Year 2020-2021	The Academic Committee prepared the Academic Calendar inculcating the information related to the curricular activities for that specific AY.
3.	Getting of 2(f) & 12(B) Status from UGC	The IQAC – Coordinator convened a meet with the heads of various department and started the measures to initiate the process of getting of 2(f) & 12(B) Status from UGC
4.	Preparation of Time-table for the conduct of Online Classes	The departmental Heads prepared the online class timetable for theory classes and laboratory sessions.
5.	Conduct of Online Classes for subjects	Classes are conducted through online platform
6.	Conduct of Webinars, FDPs, and Guest lecturers through Online platform	Events were organized by various departments in association with IQAC (List of events organized is attached separately)
7.	Signing of MOUs with Institutes and Industries for Online Internships and Training	Signed MoU with 1.Aerotics Technologies , Bangalore –Sep 2020
8.	Development of Infrastructural Facilities	1. Construction of Indoor stadium 2. Construction of Basket ball court 3. Herbal Garden Plantation 4. Miyawaki Garden Plantation
9.	Conduct of Value Added Courses & Certificate Courses	Conduct of Value –Added Courses & Certificate Courses are discussed and approved to be conducted for the academic year 2020 - 2021
10.	Conduct of Placement Drives	On campus Placement drives were organised 1. MNW Pvt Ltd , Salem- 03.08.2020 2. Mergosoft Private Limited - 14.08.2020 3. United Infotech Pvt Ltd - 03.10.2020

S. Subhasini
Co-ordinator – IQAC



Principa
Principal
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List of events conducted are as follows:

S.No	Title of the programme	Dates
1.	Two days webinar on "An overview of steel in construction industry"	01.07.2020-02.07.2020
2.	Introduction to machine learning	03.07.2020
3.	Content analysis of social media data	04.07.2020
4.	International webinar on Block chain technology and its applications	09.07.2020
5.	Webinar on modern trends in hyper spectral image analysis	10.07.20
6.	International webinar on Numerical electromagnetic - Modelling & Simulation	11.07.20
7.	Drama and Communication	13.07.2020
8.	National webinar on Satellite image processing for tracking environmental changes	14.07.20
9.	Power seminar	20.07.2020
10.	Seminar on Non destructive test	23.07.19
11.	One day awareness on Entrepreneurship	23.07.2020
12.	Webinar on high level logic synthesis and optimization of digital VLSI circuits	27.07.2020
13.	Webinar on Hands on embedded systems and IoT	28.07.2020
14.	Three days webinar on An overview on 3R technology to post construction distress in buildings	12.08.2020-14.08.2020
15.	One day webinar on Destination mars	27.08.2020
16.	Guest lecture on Foundation Engineering	10.09.2020
17.	Guest lecture on Estimation and Valuation	17.09.2020
18.	Guest lecture on Material Characterization testing	29.09.2020
19.	One day Application Oriented Technical Workshop	30.09.2020
20.	Guest lecture on basics of NS2	04.10.20
21.	Technical workshop on IoT & Microcontroller programming	09.10.20
22.	Guest lecture on Railway, Airport and Harbour Engineering	12.10.2020
23.	Guest lecture on Finite impulse response filter in DSP	18.10.2020



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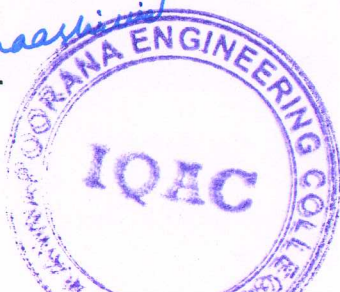
INTERNAL QUALITY ASSURANCE CELL

Date:29.07.2020

As per the discussion made in the IQAC Meeting Minutes dated 28.07.2020, the following Value-Added Courses and Certificate Courses are approved for conduct in the Academic Year 2020-2021.

S.No	Course	Course Title
1.	Value-Added Courses	Campus Recruitment Training
		Entrepreneurship Development Program
		Employability Enhancement Training
		Program essentials in python
		Soft Skill Training
		Aptitude Training
		Placement Training
		Speaking & presentation
		Time management
		Program essentials in python
		Leadership
		Program essentials in python
		Motivation towards Engineering Studies
2.	Certificate Course	Geometric Dimensioning and Tolerance
		Automotive Engine after treatment systems for BS-VI
		PM and Nox control techniques
		Drone surveying
		Modern tools used in construction industries
		Sketch up 3D
		Python
		Photoshop
		NS2
		Image Processing using MATLAB
		VHDL Modeling in VLSI
		Signal Processing using MATLAB
		Programmable Logic Controller
		MATLAB
		Electrical CAD
Inspection and Quality Control		
Engine Dismantling and Assembly		
Air-conditioning and refrigeration system		

S. Subhasini
Coordinator



[Signature]

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