



# ANNAPOORANA ENGINEERING COLLEGE, SALEM

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)  
NH-47 Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamilnadu.  
[www.aecsaalem.edu.in](http://www.aecsaalem.edu.in)

## Internal Quality Assurance Cell

AEC/IQACMEETING/2019-2020/ CIR11

Date: 27.12.2019

### CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 07.01.2020 at Dr. A. Shanmugasundaram Seminar Hall at 10.00 am.

The points to be discussed in the meeting are as follows:

### AGENDA

1. Review of Action taken Report of the previous meeting
2. Conduct of Quality Enhancement Activities
3. Signing of MOUs with leading Industry / Institutions
4. Use of NPTEL Videos and smart boards for enhancing teaching-learning quality.
5. Enhancing OBE through Inplant Training, Internship and Industrial Visits
6. Remedial coaching classes for slow learners
7. Conduct of Value –Added Courses and Certificate Courses
8. Placements for the final year students
9. Conduct of Graduation Day
10. Developments in infrastructural facilities
11. Extension of services to the society

*S. Subhaashini*  
Co-ordinator – IQAC



*[Signature]*  
Principal

**PRINCIPAL**  
ANNAPOORANA ENGINEERING COLLEGE  
PERIYA SEERAGAPADI (PO),  
SALEM - 636 308

### Copy to:

1. Director-TKVTSSMEC Trust
2. All members of IQAC
3. Notice Board



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## The following points were discussed

Sl.No	Points Discussed	Responsibility	Target date
<b>1.</b>	<b>Review of action taken of the previous meeting</b>		
	The coordinator reviewed the actions taken for the previous meeting held on 30.09.2019.	IQAC - Coordinator	-
<b>2.</b>	<b>Conduct of Quality Enhancement Activities</b>		
	The Principal instructed the team members to conduct quality enhancement programs to suit the need of the students and faculty members	Heads of various departments	Frequently
<b>3.</b>	<b>Signing of MOUs with leading Industry / Institutions</b>		
	The Representing Management insisted on Signing MoUs with leading Institutions / Industries for the conduct of events	Principal Heads of various departments	Routine
<b>4.</b>	<b>Use of NPTEL Videos and smart boards for enhancing teaching-learning quality</b>		
	The Representing Management insisted on NPTEL Videos and smart boards to be used for enhancing teaching-learning quality	Heads of various departments	Routine
<b>5.</b>	<b>Enhancing OBE through Inplant Training, Internship and Industrial Visits</b>		
	The Representing Management insisted on Students to be send for IV,IPT and Internship	Heads of various departments	Once in a semester
<b>6.</b>	<b>Remedial coaching classes for slow learners</b>		
	The Principal instructed to conduct Remedial classes for slow learners in the evening time	Academic Committee HODs	Frequently
<b>7.</b>	<b>Conduct of Value –Added Courses and Certificate Courses</b>		
	The Principal instructed Value-added courses Certificate courses and Vocational Education Training to be conducted by every department.	Academic Committee Heads of various departments	Frequently
<b>8.</b>	<b>Placements for the final year students</b>		
	The Principal insisted on	Heads of various departments	Routine





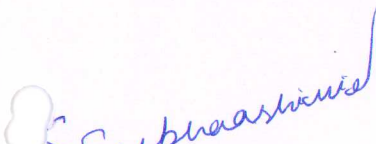
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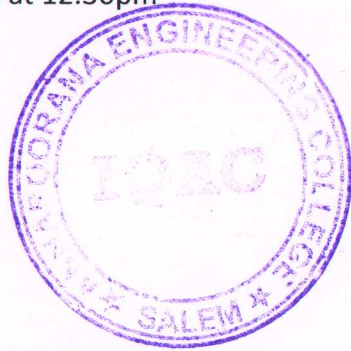
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	placement of final year students through Campus drives	Placement Coordinator	
<b>9.</b>	<b>Conduct of Graduation Day</b>		
	The Representing Management informed & instructed that the Graduation day shall be organized and it should be organized in a very organized manner	Principal	Before end of March 2020
<b>10</b>	<b>Developments in infrastructural facilities</b>		
	The principal informed about Enhancements that will be done in the College building infrastructure	Principal	Before end of March 2020
<b>11</b>	<b>Extension of services to the society</b>		
	The Representing Management discussed that service to the society need to be initiated	Principal	Frequently

IQAC Coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

Meeting Adjourned at 12.30pm

  
Coordinator – IQAC



  
Principal

**Copy to**

1. Director-TKVTSSMEC Trust
2. All members of IQAC

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Action taken report for the minutes of the meeting held on 07.01.2020

Sl.No	Action Plan	Action Taken
1.	Review of Action Report of the previous meeting	-
2.	Conduct of Quality Enhancement Activities	1)One day workshop for faculty on " How to receive Grants" – 29.02.2020 2)Workshop on IPR – 29.02.2020 3) Workshop on "Application of Mathematics in day-to-day life" – 13.3.2020 4) Faculties have published paper in well reputed & Hi-indexed journals
3.	Signing of MOUs with leading Industry / Institutions	Signed MoU with Sona Yukthi Pvt. Ltd , Salem - 04.03.2020
4.	Use of NPTEL Videos and smart boards for enhancing teaching-learning quality.	NPTEL Videos and Smart Boards are used regularly for demonstrations and diagrams for enhancing teaching-learning quality.
5.	Enhancing OBE through Inplant Training, Internship and Industrial Visits	Students were encouraged to go for IV, IPT and Internship : III CSE - IPT - Code Bind Technologies, Coimbatore IV Civil - IPT - T Cube Design & Builders , Salem IV EEE - IPT - Megawin Switch Gear , Salem
6.	Remedial coaching classes for slow learners	1. Remedial classes for slow learners were scheduled and organized 2. Parents of slow learners were also called for discussion about their wards 3. Mentors - Mentee allotments were made and counseling were given to students to overcome their short comings
7.	Conduct of Value –Added Courses and Certificate Courses	Value – Added Courses and Certificate Courses as approved by IQAC are conducted.
8.	Placements for the final year students	On-campus placement Drive :- 1. Kronus Infotech , Salem - 10.02.2020 2. Aerospace Engineers Pvt. Ltd, Salem – 10.02.2020 3. Vikram Constructions – 10.02.2020 4. Mergo Soft Pvt.Ltd, CBE – 10.02.2020 5. United Infotech,CBE – 17.02.2020 6. Star Worth Infrastructure & Constructions Ltd, Salem – 17.02.2020 7. Universal Engineering Works ,Delhi – 17.02.2020 8. Mahendra First Choice, Salem – 09.03.2020 9. Megawin Switch Gears Pvt.Ltd, CBE – 09.03.2020 10. SKS Cars, Salem - 10.03.2020





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		11. Sri Krishna Builders, Namakkal – 11.03.2020 12. Avanze Technologies, -Hosur – 11.03.2020 13. Chamundi Enfield Showroom, Salem – 11.03.2020 Off-Campus Pooled Campus Drive – 04.03.2020
9.	Conduct of Graduation Day	The 6 <sup>th</sup> Graduation Day of the college was organized on 22.02.2020 in a well-organized manner
10.	Developments in infrastructural facilities	1) The College Entrance was newly constructed 2) Laying of roads to the hostel
11.	Extension of services to the society	1) Blood Donation Camp was organized on 17.02.2020 2) Corona Virus Awareness Camp was organized on 17.02.2020

*S. Subhaashini*  
Co-ordinator – IQAC



*[Signature]*  
Principal  
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