



ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

ISO 9001:2015 Certified Institution

NH-47 Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamilnadu

www.aecsaalem.edu.in



Ref:AEC/GC/11/2020

Dated: 13.05.2020

To

All the Members of the Governing Council

Dear Sir,

Sub:Annapoorana Engineering College- 11th Governing Council Meeting on 27.05.2020 Invitation – Reg.,

I am very happy to invite you all for the 11th Governing Council meeting of our college scheduled on **27.05.2020** at 10.15 am via ZOOM meeting.

Meeting Agenda

1. Review and approval of the previous meeting minutes.
2. To approve the new vision and mission of the institute.
3. Value added programs/Certificate Courses/VET /Bridge Course
4. Infrastructural facilities created and proposed
5. Training and Placement activities
6. NAAC Accreditation
7. Anna University Result Analysis
8. Income and Expenses for 2019-2020 and Budget for 2020-2021
9. Staff Recruitment and discussion on relieving staff members
10. Regarding updating of College Web Site
11. Faculty Performance Appraisal
12. Faculty Development Program
13. Financial support from Management through Fee concession I Fee waiver, Cash awards from AEC and through Scholarship from TKVTSSMECT to Meritorious Students and Economically backward Students
14. Review of the Activities of the College – 2019-2020
15. 2F and 12B Certificate
16. Entrepreneur Development Cell
17. Workshop, Seminar and Symposium
18. Planning for Autonomous after NAAC
19. Any other matter

Thanking you

Schedule:

Morning 10.00 am to 10.15 am : Login through online platform Zoom Meet
From 10.15 am onwards : Governing Council Meeting

Venue: ZOOM meeting


Member Secretary

Dr. A. Anbuchejian

Principal, AEC

PRINCIPAL

Annapoorana Engineering College,

Autonomous

**NH-47, Sankari Main Road,
Periyaseeragapadi, Salem-636 308.**


Chairman

Dr. A. S. Ganesan

Chairman, AEC

CHAIRMAN

**Annapoorana Engineering College,
NH-47, Sankari Main Road,
Periyaseeragapadi, SALEM-636 308.**



Governing Council 2020
Academic year 2020-2021

MINUTES OF MEETING OF THE GOVERNING BODY HELD ON 27.05.2020

The 11th Governing Council meeting of Annapoorana Engineering College was held on 27.05.2020 at 10.15 am via ZOOM meeting.

Members present for the Governing Council:

S.No	Name	Position	Category
1.	Dr.S.Sharavanan	Chairman	Chairman TKVTSSMECT
2.	Mrs.S.Annapoorani Shanmugasundaram	Member	Trustee
3.	Dr.A.S.Ganesan	Member	Vice Chairman TKVTSSMECT
4.	Mr.N.V.Chandrasekar	Member	Director TKVTSSMECT
5.	Mrs.S.Sumathi	Member	Trustee
6.	Mrs.S.Arunadevi	Member	Trustee
7.	Dr. P. Hariharan	Member	Anna University Nominee
8.	Dr.V.Rajkumar	Member	Anna University Nominee
9.	Dr.A.Anbuchejian	Member Secretary	Principal
10.	Dr.S.Sharavanan	Member	Vice Principal
11.	Dr.O.Saravanan	Member	Professor
12.	Dr. S. Subhashini	Member	Asst. Prof
13.	Dr.M.Vigenesh	Member	Asst. Prof



Our Chairman of the Governing body honored our members, Our Director Mr.N.V.Chandrasekar extended a warm and hearty welcome to all the members and Dr. A. Anbuehizan, Member Secretary and Principal, Annapoorana Engineering College presented the agenda, item by item, as follows for consideration discussion and finalization.

The Following Agenda were discussed and resolved:

The Following Agenda were discussed and resolved:

Agenda 11.1: Review and approval of the previous meeting minutes.

Resolution 11.1: Based on the previous governing council meeting held on 25.05.2019 the action was taken and report of action taken was discussed by the governing council members.

Agenda 11.2: To approve the new vision and mission of the institute

Resolution 11.2: The institution now applied for NAAC accreditation. The earlier Vision and Mission statements needs to be revised for accreditation point of view. Accordingly, the institute prepared new Vision and Mission Statements for the institute after consulting all the stake holders. The proposed Vision and Mission statements were presented in the meeting. Some of the members suggested some minor corrections, with these minor corrections the new Vision and Mission were approved by the Board.

Agenda 11.3: Value added programs/Certificate Courses/VET /Bridge Courses

Resolution 11.3: Principal discusses about the addition of new value added courses to impart skill to the students to make the existing programmes more employable. The Governing council resolved and approved it.

Agenda 11.4: Infrastructural facilities created and proposed

Resolution 11.4: The principal informed about enhancements that will be done in the College building infrastructure. Principal submitted the proposal for New Infrastructure Requirements, such as Purchasing of Zoom app for handling online class, Green initiatives for planting trees/plants, planting Miyawaki Garden, upgradation of Sports grounds, Construction of Indoor Stadium, Construction of Basket ball Court and also maintaining the CAMU software.

Agenda 11.5 Training and Placement activities

Resolution 11.5: The Governing Body recommended that the College shall attract more reputed companies and organizations so as to get placement to more students. The Governing Body appreciated the efforts made by the College in signing MOUs with the various companies in educational training, internship, industrial visit, inplant training, placement and research.

Agenda 11.6: NAAC Accreditation

Resolution 11.6: As per schedule, the NAAC visit was slated in 2nd and 3rd April 2020. But due to Covid'19 pandemic, the NAAC inspection was rescheduled. The Members suggested that the Principal and the faculty members to be ready for the Peer team visit at any possible time. The Governing council also discussed about the importance of NAAC accreditation and also reviewed about the preparation of the Institutional Information and Self Study Report and other documents required for NAAC accreditation.



Agenda 11.7: Anna University Result Analysis

Resolution 11.7: The Principal presented the result analysis and various academic activities conducted by the departments. He informed that the results of the students are found satisfactory and also stressed on the need to concentrate more on ICT enabled Learning Management for improving student learning and achieve academic excellence. The Governing body suggested identifying weak students and conducting remedial courses / bridge courses especially in Mathematics and English.

Agenda 11.8: Income and Expenses for 2019-2020 and Budget for 2020-2021

Resolution 11.8: The Principal presented the details of Income and Expenses for 2019-2020 (recurring expenditure and expenditure for capital items and fixed assets) and also Budget for 2020-2021 (proposed income and expenditure includes students and faculty skill enhancement) and finally approved by the Governing Body members.

Agenda 11.9: Staff Recruitment and discussion on relieving staff members

Resolution 11.9: Member Secretary reported that, there is a need to appoint teaching faculties and non teaching staff to take care of the academic and admission activities. After discussion, the council entrusted the Principal to take the necessary steps for the appointment of the teaching and non teaching staff.

Agenda 11.10: Regarding updation of college Web Site

Resolution 11.10: The issue of updation of college Web Site is discussed in the meeting. It is suggested to update the News, events and photos in the website regularly and to continuously monitor the Queries / Complaints registered in the site & forward them to the respective committee / cell.

Agenda 11.11: Faculty Performance Appraisal

Resolution 11.11: The Chairman reviewed the faculty appraisal summary report and approved to provide a better pay package to the faculty members which will further encourage them to perform well.

Agenda 11.12: Faculty Development Program

Resolution 11.12: The Principal mentioned about that a good number of International Publications are there on the credit of the faculty. He also mentioned about many have attended faculty development programmes and Short Term Courses. The Governing Council suggested calling for eminent Professionals, Academicians and Industrialist as guest speaker / Resource person for the conduct FDPs, Workshops, Seminars & Conferences periodically. It was decided that each department shall organize one or more workshops/seminars by inviting experts from respective subjects for curriculum revision, especially for formation of curriculum objectives, content analysis, identification of reference books, designing teaching methodology and for the formation of model question paper.

Agenda 11.13: Financial support from Management through Fee concession I Fee waiver, Cash awards from AEC and through Scholarship from TKVTSSMECT to Meritorious Students and Economically backward Students.

Resolution 11.13: The Governing Council has appreciated this novel scheme and advised to continue the same.



Agenda 11.14: Review of the Activities of the College – 2019-2020

Resolution 11.14: Activities of the College under the period under report were presented through Power Point Presentation by the Principal. All the Departments have Smart Class Rooms, Computer facilities and also have Seminar / Conference Halls. The College has a network of Alumni Association in and outside the country. The members appreciated the concerned faculties for filling patent.

Agenda 11.15: 2F and 12B Certificate

Resolution 11.15: The Governing Council insisted to apply for UGC 2F and 12 B recognition. Members also suggested to use Search Engine Optimization and Google trends for branding purpose.

Agenda 11.16: Entrepreneur Development Cell

Resolution 11.16: The members appreciated the Entrepreneur Development Cell for organizing different activities and events to train and motivate the students on entrepreneurship. The members insisted that this cell should act as facilitator and resource institution to motivate, guide and help prospective and existing entrepreneurs in their entrepreneurial endeavors/ efforts through positive training interventions. Explore the possibilities of further strengthening an entrepreneurial start-up culture in the College.

Agenda 11.17: Workshop, Seminar and Symposium.

Resolution 11.17: The Governing Body recommended to encourage more number of students to participate workshop, seminar and symposium in Cross cutting issues.

Agenda 11.18: Planning for Autonomous after NAAC

Resolution 11.18: The Governing Body recommended the head of the institute to apply for the status of Autonomy soon after NAAC accreditation.

Agenda 11.19: Any other matter

Resolution 11.19: With the permission of the Chairman, Principal presented the following

To transform the College into a Centre of Excellence

- Since the College has a good number of doctorate degree holders, funded projects are to be undertaken.
- Faculties with more research output and publications shall be appreciated and encouraged the faculty to apply for minimum one grant yearly in major domains from various government and non government funding agencies.
- Discussed to encourage students to do innovation projects through incubation centre.
- In keeping with the policy of staying at par with the latest developments in the field of Technology, the members recommended the faculty to attend various short-term courses conducted by leading Institutions like, Anna University, IITs, etc.



ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

ISO 9001:2015 Certified Institution

NH-47 Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamilnadu

www.aecsaalem.edu.in



Vote of thanks

The meeting was concluded with vote of thanks Dr. A. Anbuchejian, Member Secretary and Principal, Annapoorana Engineering College.

The meeting came to its close at 01.15 pm.

Member Secretary

Dr. A. Anbuchejian

PRINCIPAL
Annapoorana Engineering College,
Principal, AEC

NH-47, Sankari Main Road,

Periya Seeragapadi, Salem-636 308.

To : The Chairman

Chairman

Dr. A.S Ganesan

Chairman, AEC

CHAIRMAN

Annapoorana Engineering College,

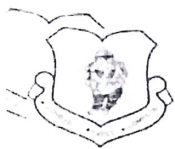
NH-47, Sankari Main Road,

Periyaseeragapadi, SALEM-636 308.

Copy to:

The members of the council

File.



ACTION TAKEN REPORT
for the minutes of the meeting held on 25.05.2019

S.N	Item	Action Taken
1.	Review of Government, AICTE and Anna University Letters.	-
2.	Review and approval of the previous meeting minutes.	-
3.	Curricular, Co-Curricular and Extra Curricular Activities	<ul style="list-style-type: none">To bridge the gap between school education and college education Bridge courses were conducted for the first year students for 5days starting from 6.8.2019.Conduct of Value added courses, Certificate Courses, VET were discussed and approved to be conducted for the academic year 2019-2020.
4.	Infrastructural facilities created and proposed	<ul style="list-style-type: none">100% LED Lights installed.Construction of College front elevation completed.
5.	Training and Placement activities	<ul style="list-style-type: none">Arranged On-Campus Placement DrivesSigned MOU with Industries / Corporate Houses
6.	NAAC Accreditation	NAAC Accreditation work is going on as scheduled. All necessary measures are taken by NAAC coordinator and criteria incharges to complete the tasks assigned on time.
7.	Anna University Result Analysis	Remedial classes are organized and conducted as per the schedule.
8.	Income and Expenses for 2018-2019 and Budget for 2019-2020	The Governing members reviewed the budget proposal for 2019-2020.
9.	Staff Recruitment and discussion on relieving staff members	New faculty members with higher qualification recruited as per AICTE Norms
10.	Regarding updating of college Web Site	Updated College Website frequently
11.	Faculty Performance Appraisal	Faculty Performance Appraisal committee reviewed the academic performance of all staff.



ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

ISO 9001:2015 Certified Institution

NH-47 Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamilnadu

www.aecsaalem.edu.in



12.	Faculty Development Program	<ul style="list-style-type: none">• Conducted two days FDP on IPR (9.9.19 & 10.9.19)• Faculty members attended FDP in and outside the college.
13.	Research and Development Activities	<ul style="list-style-type: none">• Signed MOU with 10 Industries / Corporate Houses for Student Internship, Inplant Training, Placement and Value added courses.• 18 books were published by our Faculty Members.• IPR Cell conducted the awareness program about patent filling.

Member Secretary

Dr. A. Anbuhezian
DR. A. ANBUHEZIAN
Principal, AEC
PRINCIPAL

Annapoorana Engineering College,
NH - 47, Sankari Main Road,
Periyaseeragapadi, Salem-636308

Chairman

Dr. A.S Ganesan
Chairman, AEC

CHAIRMAN

Annapoorana Engineering College,
NH-47, Sankari Main Road,
Periyaseeragapadi, Salem-636308