



# ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" Grade

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

www.aecsaalem.edu.in



Ref: AEC/GC/13/2022

Dated: 16.05.2022

To

All the Members of the Governing Council

Dear Sir,

**Sub: Annapoorana Engineering College- 13<sup>th</sup> Governing Council Meeting  
on 23.05.2022 Invitation – Reg.,**

I am very happy to invite you all for the 13<sup>th</sup> Governing Council meeting of our college scheduled on 23.05.2022 at 10.15 am at Board Room.

### Meeting Agenda

1. Review and approval of the previous meeting minutes.
2. Value added programs/Certificate Courses/ Bridge Course
3. Infrastructural facilities created and proposed
4. Training and Placement activities
5. Anna University Result Analysis
6. Income and Expenses for 2021-2022 and Budget for 2022-2023
7. Staff Recruitment and discussion on relieving staff members
8. Faculty Performance Appraisal
9. Students Activities beyond curriculum, Achievement recognition
10. Financial support from Management through Fee concession I Fee waiver, Cash awards from AEC and through Scholarship from TKVTSSMECT to Meritorious Students and Economically backward Students
11. Research and Development
12. NIRF and ARIIA ATAL Rankings
13. NBA Accreditation, NAAC and Autonomous Work
14. Admission and Quality of Students
15. Any other matter

**Thanking you**

Venue: Board Room

**Member Secretary**  
Dr. A. Anbuhezian  
Principal, AEC

**Dr. A. ANBUHEZIAN**  
PRINCIPAL

Annapoorana Engineering College,  
NH - 47, Sankari Main Road,  
Periyaseeragapadi, SALEM-636 308.

**Chairman**  
Dr. S. Sharavanan  
Chairman, AEC

**Dr. S. SHARAVANAN**  
CHAIRMAN

Annapoorana Engineering College,  
NH-47, Sankari Main Road,  
Periyaseeragapadi, SALEM-636 308.

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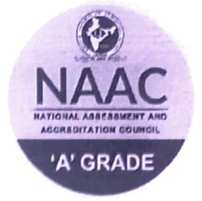
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Academic year 2022-2023

## MINUTES OF MEETING OF THE GOVERNING BODY HELD ON 23.05.2022

The 13<sup>th</sup> Governing Council meeting of Annapoorana Engineering College was held on 23.05.2022 at 10.15 am at Board Room.

### Members present for the Governing Council:

S.No	Name	Position	Category
1.	Dr. S.Sharavanan	Chairman	Chairman- TKVTSSMECT
2.	Mrs. S. Annapoorani Shanmugasundaram	Member	Trustee
3.	Dr.A.S Ganesan	Member	Vice Chairman TKVTSSMECT
4.	Mr.N.V.Chandrasekar	Member	Director- TKVTSSMECT
5.	Mr.J.S.Sathishkumar	Member	Director- TKVTSSMECT
6.	Mrs.S.Sumathi	Member	Trustee
7.	Mrs.S. Arunadevi	Member	Trustee
8.	Mr.R.D.Madhusudhana Rao	External Member	Nominee from Industry, Regional Manager - Career Education, IBM India Pvt. Ltd, Chennai
9.	Dr.R.Baskaran	Member	Anna University Nominee
10.	Dr.V.Rajkumar	Member	Anna University Nominee
11.	Dr.A.Anbuchejian	Member Secretary	Principal
12.	Dr.T.Buvaswari	Member	HoD/PG/CSE & Asso.Prof/CSE
13.	Dr.S. Subhashini	Member	Asst. Prof/Management
14.	Mr.L.Gnanaprakash	Member	Asst. Prof/EEE

### Member given leave of absence:

1. Dr. R.Baskaran - Anna University Nominee

Our Chairman Dr.S.Sharavanan extended a warm and hearty welcome to all the members and Dr.A.Anbuchejian, Member Secretary and Principal, Annapoorana Engineering College presented the agenda, item by item, as follows for consideration discussion and finalization.

### The Following Agenda were discussed and resolved:

**Agenda 13.1:** Review and approval of the previous meeting minutes.

**Resolution 13.1:** The minutes of the meeting held on 21.05.2021 was ratified by the council after the review and also the Council reviewed the action taken reports with respect to the suggestions given by the Members of the Council during meeting and approved.





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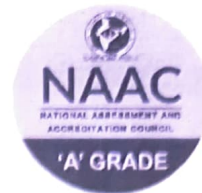
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**Agenda 13.2:** Value added programs/Certificate Courses/ Bridge Courses

**Resolution 13.2:** The Committee members discussed about conduct of Value –Added Courses & Certificate Courses for the academic year 2022 – 2023. The members insisted on conducting VAC, CC and Bridge courses to suit the needs of the students and the society.

**Agenda 13.3:** Infrastructural facilities created and proposed

**Resolution 13.3:** The Governing council appreciated the infrastructural facilities of AEC. Principal presented the proposed plan of activities for the next academic year 2022-2023 and the council approved the activities mentioned in the proposal for the academic year 2022-2023. Mrs.S. Arunadevi asked about the hostel facilities. The present capacity is sufficient to accommodate the students, who seek admission in the hostels.

**Agenda 13.4** Training and Placement activities

**Resolution 13.4:** Dr.S.Sharavanan suggested a specific Taskforce to be constituted for mentoring students in attitude perspective to help them understand the real work environment and adapt to it and also he suggested that Students can be encouraged to take up Internships from first year onwards for practical exposure.

**Agenda 13.5:** Anna University Result Analysis

**Resolution 13.5:** The Performance of students and analysis of results in Nov/Dec 2021 Anna university were discussed and the council expressed their views and appreciated for the performance. Mrs.S. Arunadevi has suggested to improve the overall pass percentage and rank holders may be motivated to achieve university ranks.

**Agenda 13.6:** Income and Expenses for 2021-2022 and Budget for 2022-2023

**Resolution 13.6:** The Principal presented the details of Income and Expenses for 2021-2022 (recurring expenditure and expenditure for capital items and fixed assets) and also Budget for 2022-2023 (proposed income and expenditure of the institute includes students and faculty skill enhancement).

**Agenda 13.7:** Staff Recruitment and discussion on relieving staff members

**Resolution 13.7:** All HoD's were instructed to submit the requirement of faculty members as per university standards and to full fill at the earliest on priority basis.

**Agenda 13.8:** Faculty Performance Appraisal

**Resolution 13.8:** The Governing Council reviewed the faculty performance appraisal format and the procedure being followed. The Governing Council members appreciated the Principal for designing and implementing a standard format for Faculty Performance Appraisal.

**Agenda 13.9: Students Activities beyond curriculum, Achievement recognitions.**

**Resolution 13.9:** The Governing council members expressed happiness about the students activities beyond curriculum, their achievements and recognitions through various forums like ICT Academy, IBM, etc. Dr.V.Rajkumar appreciated about, contents beyond syllabus are identified as gap areas in the curriculum and contemporary issues relevant to the domain are taught in the class room.



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**Agenda 13.10:** Financial support from Management through Fee concession I Fee waiver, Cash awards from AEC and through Scholarship from TKVTSSMECT to Meritorious Students and Economically backward Students.

**Resolution 13.10:** The Governing Council appreciated the financial support by AEC and TKVTSSMECT to meritorious students and economically backward students through various schemes and advised to continue the novel scheme.

**Agenda 13.11:** Research and Development.

**Resolution 13.11:** The Committee members appreciated the steps taken by the college for the submission of project proposals to various funding agencies. It is also suggested to increase the number of proposals for funded projects. The members also suggested organizing, conducting and encouraging faculty members to actively participate in faculty contribution (R&D) and training process. Mr.N.V.Chandrasekar, insist that Faculty without Ph.D shall be encouraged to register for the same. He also suggested to constitute a forum for enhancing publications to encourage and guide faculty members in publishing more papers. The committee members discussed that incentives may be announce for appreciating the good work done and for encouraging quality research output through publications, patents and funded projects.

**Agenda 13.12:** NIRF and ARIIA ATAL Rankings

**Resolution 13.12:** Dr.V.Rajkumar suggested that the institute may set specific goals / targets in terms of NIRF ranking, converting some labs into Centre of Excellence focusing on identified areas etc. and plan and work towards achieving the same. The members appreciated for receiving the Atal Ranking 2021 Certification under Band : Promising .

**Agenda 13.13:** NBA Accreditation, NAAC and Autonomous Work

**Resolution 13.13:** The principal conveyed that UGC's visit for autonomous status is expected to be on month of June 2022. The committee members reviewed the Autonomous accreditation work. The committee members instructed to Prepare in full swing and now the works are to be speed up for Autonomous inspection. The Governing Council considered the matter and entrusted the principal with the responsibility to prepare the documents by involving all faculty members for the upcoming autonomous inspection. Dr.A.S Ganesan appreciated that the various committees are in effective practice that makes up the running of the institution. The Governing council reviewed the admission status of the existing UG programmes and observed that starting new programmes / increase in intake in existing programmes is possible only after obtaining NBA accreditation.

**Agenda 13.14:** Admission and Quality of Students

**Resolution 13.14:** The Principal presented the statistics of admission and graduation outcomes of the current academic year in comparison with last five years. He also expressed the challenges in admission faced by the institute – due to multiple counselling for Medical / Agri related programmes and subsequent withdrawals / dropouts from the institute. Mr.J.S.Sathishkumar opined the declining in engineering admission is a general trend observed across India.





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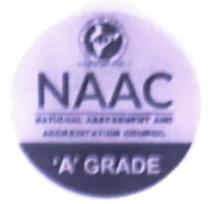
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**Agenda 13.15:** Any other matter

**Resolution 13.15:** Dr.A.S Ganesan appreciated the Institute for various achievements. He has also indicated that as per UGC requirements, the Governing Council should meet at least two times in an academic year and suggested that AEC should plan for GC meeting every 6 months. He also suggested that the names of the Governing Council members and its minutes be published in the website of the Institute.

### Vote of thanks

The meeting was concluded with vote of thanks Dr. A.Anbuchejian, Member Secretary and Principal, Annapoorana Engineering College.

The meeting came to its close at 01.15 pm.

**Member Secretary**  
Dr. A.Anbuchejian  
Principal, AEC

**Dr. A. ANBUCHEZIAN**

PRINCIPAL

Annapoorana Engineering College,  
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Copy to:  
The members of the council  
File.

**Chairman**  
Dr.S.Sharavanan  
Chairman, AEC

**Dr.S.SHARAVANAN**

CHAIRMAN

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## ACTION TAKEN REPORT

for the minutes of the meeting held on 21.05.2021

S.N	Item	Action Taken
1.	Review and approval of the previous meeting minutes.	
2.	Value added programs/ Certificate Courses/ Bridge Course	Value -Added Courses & Certificate Courses are conducted for the academic year 2021 - 2022.
3.	Infrastructural facilities created and proposed	<ol style="list-style-type: none"><li>1. Boys Hostel - 1<sup>st</sup> floor construction work was started</li><li>2. Kabbadi Ground was made ready</li><li>3. CSE Department - 50 additional computer systems are purchased for IOT Lab</li><li>4. Colour Printers were purchased</li><li>5. Water Purifiers - 3Nos. were purchased</li><li>6. CoE set up was completed</li><li>7. Construction of Product Lab for all departments in the 2nd floor of the college was completed</li><li>8. Industry Interaction Lab set up by all Departments was completed</li><li>9. IOT Lab set up by the CSE Department was completed</li></ol>
4.	Training and Placement activities	<ol style="list-style-type: none"><li>1. Through ICT Academy Mobile Application Development and Training Program was conducted for the students of CSE, ECE &amp; EEE Department for 5 days from 21.04.2022 to 27.04.2022</li><li>2. Through ICT Academy Certificate Course in Advanced IT Skill Training Program - Python for Test Automation- 04.04.2022(online) was conducted.</li><li>3. Through ICT Academy, Industry Based Training on Autodesk Autocad and Autocad Product Design Engineering using Fusion 360 was conducted.</li><li>4. Skill Development and Training Program between Centre of excellence in Manufacturing at National Institute of Technology, Trichirapalli ( NITT )</li></ol> <p>MoU with Top Companies / Institutes was signed:</p> <ol style="list-style-type: none"><li>1. New Technology - 10.12.2021</li><li>2. Quantum Learning Centre of Excellence - 28.12.2021</li><li>3. Confederation of Indian Industry(CII) - 05.01.2022</li><li>4. Institute of Industrial Design - 08.01.2022</li><li>5. Jailaxmi Auto Works and Agencies Private Limited - 10.01.2022</li><li>6. SKS Automobiles - 10.01.2022</li><li>7. Centre of Excellence in Manufacturing National Institute of Technology, Tiruchirappalli - 11.01.2022</li></ol>



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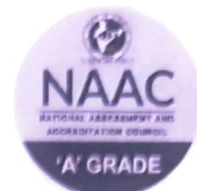
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		<p>8. Vivaan Tech and Business solution Private Limited - 27.01.2022</p> <p>9. Aathira Associates - 23.02.2022</p> <p>10. Shree Technologies - 09.03.2022</p> <p>11. Lift India - 21.03.2022</p> <p>12. ERP Bright TEQ - 23.03.2022</p> <p>13. Next Technologies - 01.04.2022</p> <p>14. IDM Techpark - 01.04.2022</p> <p>15. Sun Software Solutions - 01.04.2022</p>
5.	Anna University Result Analysis.	Online remedial classes are conducted for slow learners and is monitored by respective HoDs
6.	Income and Expenses 2020-2021 and Budget for 2021-2022	The Governing members reviewed the budget proposal for 2021-2022.
7.	Staff Recruitment and discussion on relieving staff members	New faculty members with higher qualification recruited as per AICTE Norms
8.	Faculty Performance Appraisal	Self Appraisal forms was given to teaching faculty members and non-teaching staff.
9.	Faculty Development Program	FDP organized and conducted by the college- 4.3.2022 & 5.3.2022 Faculty attended the FDP programs in and outside the college.
10.	Financial support from Management through Fee concession I Fee waiver, Cash awards from AEC and through Scholarship from TKVTSSMECT to Meritorious Students and Economically backward Students.	The institute continued the novel scheme.
11.	Research and Development	<p>1. Non-Govt funding proposals by Mechanical Engineering Department for Sri Win Electric, Salem was completed on 05.07.2021.</p> <p>2. Consultancy &amp; Testing works by Civil Engineering Department was done for the following:</p> <p>a) Annapoorana Medical College – 18.08.2021</p> <p>b) Annapoorana Medical College – 05.08.2021</p> <p>c) Kaalangi Infrastructure Pvt.Ltd – 23.04.2021</p> <p>d) Kaalangi Infrastructure Pvt.Ltd – 19.04.2021</p> <p>e) Autocad Drawings – Sri Structures - 17.09.2021</p> <p>f) Vikram Construction – Mix Design Calculations – 11.10.2021</p> <p>g) K R Constructions – Autocad Drawings – 25.10.2021</p> <p>h) K R Constructions – Mix designs – 08.12.2021 Conducted ATAL Sponsored FDP and received a grant of Rs.93,000/- for the same</p>





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		<p>in June 2021.</p> <ol style="list-style-type: none"><li>MSME Funding proposals project were made by departments. 3 projects were scrutinized and sent for 2<sup>nd</sup> evaluation</li><li>Faculty members published their papers in hi-indexed journals</li></ol>
12.	ARIIA ATAL Rankings	<ol style="list-style-type: none"><li>NIRF Ranking was applied on applied November 2021</li><li>Atal Ranking 2022 Registration was made on 17.01.2022</li><li>Atal Ranking 2021 Certification under Band : Promising was received 29.12.2021</li></ol>
13.	NBA Accreditation, NAAC and Autonomous Work	<ol style="list-style-type: none"><li>The Principal and the IQAC – Coordinator convened a meet with the heads of various departments, discussed upon the eligibility criteria for applying for NBA Accreditation and decided to apply for Civil, CSE, EEE and Mechanical Engineering Departments. In this regard, NBA Application was filled and sent on 20.08.2020 and following it Pre-qualifier was submitted on 02.09.2021 and SAR was submitted on 20.10.2021.</li><li>BoS meet is conducted by all Departments with experts in their respective fields in the month of May 2021</li><li>NAAC - AQAR 2020 - 2021 was edited and resubmitted on 15.05.2022</li><li>Preparedness in full swing for Autonomous and NBA inspection</li></ol>
14.	Any other matter	<ol style="list-style-type: none"><li>Through ERP Software, Examination Cell Automation was done.</li><li>Received Centre of Excellence for Design powered by Autodesk - 25.10.2021</li><li>NPTEL videos, U tube Videos etc are used to enhance the TLP .</li><li>OBE Ranking &amp; Green initiative ranking certifications were received from world institutional ranking institutes</li><li>IIC initiated and conducted various events for promoting innovation, entrepreneurship cultural among students and Faculty members.</li></ol>

**Member Secretary**  
Dr.A. Anbuhezian  
Principal, AEC

**Chairman**  
Dr.S.Sharavanan  
Chairman, AEC

**Dr. A. ANBUHEZIAN**  
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