



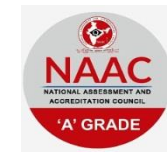
ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" Grade

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution
NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

www.aecsalem.edu.in



Internal Quality Assurance Cell

Administrative Audit for Governance, Student Support and Infrastructure

Basic Information:

| | |
|---|--|
| Date of Audit | |
| Name of the Auditor with Designation & Department | |

Governance and Administration

| S. No | Audit Parameters | Internal monitoring and audit findings | Corrective Measures |
|-------|--|--|---------------------|
| 1. | Does Governing Body meeting conducted as per AICTE norms | | |
| 2. | All Committee meetings files and records are updated | | |
| 3. | Is Institution Academic calendar prepared | | |



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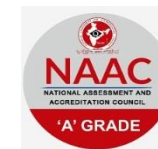
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| | | | |
|-----|--|--|--|
| 4. | Is Budget prepared within the stipulated period | | |
| 5. | No. of Conferences organized (College Level) | | |
| 6. | No of FDP organized | | |
| 7. | Training programs conducted for technical and admin Staff | | |
| 8. | Hostel Grievance Redressal Mechanism | | |
| 9. | Frequency of IQAC Quality audit | | |
| 10. | External Audit by Quality Certification Agencies (ISO, NAAC, NBA,..) | | |
| 11. | Social Activities, Programs conducted organized by NSS | | |

Student Support System and Progression

| S. No | Audit Parameters | Internal monitoring and audit findings | Corrective Measures |
|-------|---|--|---------------------|
| 12. | No. of students benefitted by Institutional Scholarship | | |
| 13. | No. of students benefitted by Government Scholarship | | |



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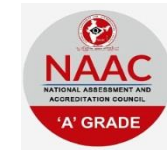
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| | | | |
|-----|--|--|--|
| 14. | Overall Placement Percentage | | |
| 15. | Training for Competitive Exams (GATE, TNPSC, UPSC, SSC,..) | | |
| 16. | Frequency of conducting Alumni meet and contribution | | |
| 17. | No. of Sports activity conducted | | |
| 18. | No. of Cultural Activities Conducted | | |

General

| S. No | Audit Parameters | Internal monitoring and audit findings | Corrective Measures |
|-------|---|--|---------------------|
| 19. | Utilisation of Language skill Lab | | |
| 20. | Utilisation of Computer Centre | | |
| 21. | Maintenance of Internet and Wi-fi facility | | |
| 22. | Hostel Grievances record | | |
| 23. | Utilisation of Sports/Gym/Yoga Center, etc.. | | |
| 24. | Is Maintenance register of RO Plant maintained | | |
| 25. | Fire Extinguisher validity is with in the range | | |
| 26. | Campus Maintenance and Cleanliness | | |



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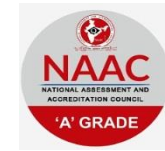
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Library:

| S. No | Audit Parameters | Internal monitoring and audit findings | Corrective Measures |
|-------|---|--|---------------------|
| 27. | Utilisation of Central library Facility | | |
| 28. | Utilisation of Digital Library | | |
| 29. | Library is automated using Integrated Library Management System (ILMS) | | |
| 30. | Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment | | |
| 31. | Does the institution have the following: e – journals, e-ShodhSindhu, Shodhganga membership, e-books, Databases | | |
| 32. | Expenditure for purchase of books and journals | | |

Signature of the Auditor with Date