ANNAPOORANA ENGINEERING COLLEGE, SALEM 636308
(Autonomous)
REGULATIONS 2026
CHOICE BASED CREDIT SYSTEM AND OUTCOME BASED EDUCATION
Common to all M.E. Programmes

Applicable to the students admitted to M.E. Programmes at Annapoorana Engineering College (Autonomous) from the academic year 2026- 2027onwards.

1. DEFINITIONS AND NOMENCLATURE

In these Regulations, unless otherwise specified:

i. "University" means ANNAUNIVERSITY, Chennai.

ii. "College" means ANNAPOORANA ENGINEERING COLLEGE.

iii. "Programme" means Master of Engineering (M.E.) Degree programme

iv. "Branch" means specialization or discipline of M.E. Degree programme, like Computer Science and Engineering, etc.

v. "Course" means a Theory / Theory cum Practical / Practical course that is normally studied in a semester like Mathematics, Physics etc.

vi. "Credit" means a numerical value allocated to each course to describe the candidate's workload required per week.

vii. "Grade" means the letter grade assigned to each course based on the marks range specified.

viii. "Grade point" means a numerical value (0 to 10) allocated based on the grade assigned to each course.

ix. "Principal" means Principal of Annapoorana Engineering College.

x. "Controller of Examinations (CoE)" means authorized person who is responsible for all examination related activities of the College.

xi. "Head of the Department (HoD)" means Head of the Department concerned.

2. PROGRAMMES AND BRANCHES OF STUDY

The following programmes and branches of study approved by Anna University, Chennai and All India Council for Technical Education, New Delhi are offered by the College.

Programme	Branch
M.E.	Computer Science and Engineering
	Power Electronics and Drives
	Structural Engineering
	Communication Systems
	Industrial Safety and Engineering

3. ADMISSION PROCEDURE

a) Students for admission to the first semester of the four semesters M.E. / M.Tech. Degree Programme shall be required to have a pass in B.E. / B.Tech in relevant branch of study.

b) The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the Anna University and Government of Tamil Nadu from time to time.

3.1 Full-Time:

a) Candidates admitted under 'Full-Time' should be available in the College / Institution during the entire duration of working hours (From Morning to Evening on Full-Time basis) for the curricular, co-curricular and extra-curricular activities assigned to them.

b) The Full-Time candidates should not attend any other Full-Time programme(s) / course(s) or take up any Full-Time job / Part-Time job in any Institution or Company during the period of the Full-Time programme. Violation of the above rules will result in cancellation of admission to the PG programme.

4. STRUCTURE OF THE PROGRAMMES

4.1 Categorization of Courses

Every M.E. / M. Tech. Programme will have a curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows:

Basic Science (BS) include courses such as Mathematics.

Engineering Science (ES) are the core courses relevant to

- **Programme Core (PC)** Courses that are relevant to the respective discipline are classified under this category.
- **Programme Elective (PE)** Courses, which can be chosen from a larger pool of courses and are very specific / specialised / advanced / supportive to the discipline, are classified under this category.

Open Elective (OE) are elective courses, chosen from other disciplines, with an intention to expose the students to interdisciplinary / multidisciplinary / trans disciplinary fields.

Self-Learning(SL) is a course to be selected by the students allowing them to be interacting with global network of faculty, peers, and industry experts from anywhere in the world, that facilitates developing an aptitude for life- long learning.

Skill Development (SD) are the courses offered to enhance specific abilities and competencies of the students in academic and professional contexts. Industry Oriented Courses (IOC), that are offered to allow students to expand their knowledge and skills in niche areas and meet the ever-changing arising in the relevant industries, from time to time are classified under **Skill Development (SD)** category.

Off Campus (OC) Courses are the courses that can be undergone by the student, offered by other institutions / firms.

4.2 Number of Courses per Semester

The curriculum in each semester shall normally have a blend of theory courses, theory with Laboratory components not exceeding 6 and Laboratory courses, Laboratory with theory components and Skill Development Course(s) not exceeding 3. Each Employability Enhancement Course may have credits assigned as per clause 4.6. However, the total number of courses per semester shall not exceed10.

4.3 Credit Assignment

Each course is assigned certain number of credits as follows:

Contact period per week	Credits
1 Lecture/Tutorial Period	1
2 Practical Periods	1
2 Project Work Periods	1
40 Training/Internship Periods	1
Four weeks duration of SWAYAM-NPTEL	1

The minimum number of credits to complete the M.E. programme is 75.

4.4 Medium of Instruction

The medium of instruction is English for all courses, examinations, seminar presentations and project / thesis / dissertation reports.

5. DURATION OF THE PROGRAMME

5.1 The minimum and maximum period for completion of the P.G. Programmes are given below

Programme	Min. No. of Semesters	Max. No. of Semesters
M.E. (Full-Time)	4	8

5.1 Each semester shall normally consist of 90 working days (including examination days). The Head of the Department shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus covering the full content of the syllabus for the course being taught.

5.2 The total duration for completion of the programme reckoned from the commencement of the first semester to which the student was admitted shall not exceed the maximum duration specified in this clause irrespective of the period of break of study.

6. COURSE REGISTRATION FOR THE EXAMINATION

6.1 Registration for the end semester examination is mandatory for courses in the current semester as well as for the arrear courses failing which the candidate will not be permitted to move on to the higher semester. This will not be applicable for the courses, which do not have an end semester examination.

6.2 The courses dropped in earlier semester's can be registered in the subsequent semesters.

6.3 If a candidate is prevented from writing end semester examination of a course due to lack of attendance, the candidate has to attend the classes, when offered next, and fulfill the attendance requirements as per clause 7 and earn continuous assessment marks. If the course, in which the candidate has a lack of attendance, is an elective, the candidate may register for the same or any other elective course in the subsequent semesters and that will be considered as an attempt for the purpose of classification.

7. ATTENDANCE REQUIREMENTS FOR COMPLETION OF THE SEMESTER

7.1 A Candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester. Ideally every student is expected to attend all classes of all the courses and secure 100% attendance. However, he/she shall secure not less than 75% (after rounding off to the nearest integer) of overall attendance as calculatedasperclause5.3.

7.2 However, a candidate who secures overall attendance between 65% and 75% in the current semester due to medical reasons (prolonged hospitalization/accident/specific illness)/ Participation in Sports events may be permitted to appear for the current semester examinations subject to the condition that the candidate shall submit the medical certificate/sports participation certificate attested by the Director - Academics. The same shall be forwarded to the Controller of Examinations for record purposes. This concession can be availed only for any two semesters during the entire course of the study.

7.3 Candidates who secure less than 65% overall attendance and candidates who do not satisfy the clause 7.1 and 7.2 shall not be permitted to write the End Semester Examination at the end of the semester and not permitted to move to the next semester. They are required to repeat the incomplete semester in the next academic year, as per the norms prescribed.

7.4 A student who has not satisfied the attendance requirement as per clauses from 7.1 to 7.3 & 5.3, but having at least 50% of attendance in every course of that semester can appeal to the Head of the Institution or his nominee, for proceeding to the next higher semester. The Head of the Institution will appoint a committee for examining these appeals. Based on the recommendations of the committee, the Head of the Institution will take a final decision on the appeal by the student.

8. CLASS ADVISOR

Each class of students belonging to all the three years has a Class Advisor (CA) who is a regular faculty member of the department The Head of the Department (HOD) will appoint CAs for all the classes in their department. The CAs will hold the responsibility for three years of the same batch of students until the completion of the programme. The CAs will maintain all records of the class of students assigned to them and generally counsel them on maintaining good attendance, discipline and academic performance.

9. DEPARTMENT ADVISORY COMMITTEE (DAC)

All departments shall constitute a Department Advisory Committee (DAC) consisting of the HoD as Chairperson and 10% of senior faculties. The roles and responsibilities of the DAC is as follows,

i) Study and suggest improvement in all the academic activities of the department.
ii) Suggest initiatives to enhance employability skill sets.
iii) To review and approve industries or other organizations identified for industrial training, internship or project work of students.
iv) Approve online/elective courses selected by students for the content and quality.
v) Introduce best practices for the attainment of POs/PEOs

Suggest the equivalence of courses (addition/deletion of courses) to be studied for the transfer students from different regulations

10. ASSESMENT AND EXAMINATION PROCEDURE FOR AWARDING MARKS

10.1 Performance in each course of study shall be evaluated based on
(i) Continuous Internal Assessments (CIA) throughout the semester and
(ii) End Semester Examination (ESE) at the end of the semester except for the courses, which are evaluated, based on continuous assessment only. Each course shall be evaluated for a maximum of 100 marks as shown below

Table 10.1 -Evaluation pattern of various Course

S. No.	Category of Course	Continuous Assessments Marks	End-Semester Examinations Marks
1.	Theory	40	60
2.	Laboratory Integrated Theory	50	50
3.	Laboratory/ SD	60	40
4.	Project Work/ Internship cum Project Work	50	50
5.	Internship/Industrial Training	100	---
6.	Mini-Project	100	---
7.	Laboratory Integrated Theory/SD (IOC only)	60	40

10.2 The End Semester Examinations of 3hours duration shall be conducted for 100 marks as the maximum.

10.3 For the End Semester Examinations in both theory and practical courses including project work, the Controller of Examinations shall appoint the internal and external examiners.

11. PROCEDURE FOR AWARDING MARKS FOR CONTINIOUS INTERNAL ASSESMENT (CIA)

11.1 Theory Course

- For theory courses specified in the curriculum, out of 100 marks, the maximum mark for Continuous Internal Assessment is 40 and the End Semester Examinations are 60.
- The continuous internal assessment marks are awarded as per the procedure as follows.
- Continuous Internal Assessments comprises of three internal assessment, Assignment, Quizzes / Online Test / Case Study and Presentation / Tutorial. The Corresponding weightage is shown in the following table.

Table 11.1a -Internal Assessment Evaluation Components for Theory Courses

Particulars	**Syllabus**	**Duration**	**Max Marks**	**Weightage (Marks reduced to)**
Continuous Internal Assessment - I	2 Units	1hr 30mins	50	25
Continuous Internal Assessment - II	2 Units	1hr 30mins	50	
Continuous Internal Assessment - III	5 Units	3hrs	100	
Assignment	Assignments covering all Course Outcomes		50	5
Presentation/Tutorial/Case studies /Quiz/Online Test			50	5
Attendance			-	5
Total Marks				**40**

The attendance marks will be calculated course wise for internal assessment. The mark split-up for the same shall be as follows:

Table 11.1b – Attendance marks

Attendance (%)	75–80%	80–85%	85–90%	Above90%
Marks	1	2	3	5

11.2 Laboratory Integrated Theory Courses

Weightage of internal assessment and end semester examination marks will be 50% each. The distribution of marks for the theory and laboratory components in the internal assessments and end semester examination for different types of courses are provided in the table.

Table 11.2- Weightage for Internal and External Assessment for LIT Courses

L	T	P	C	Internal Assessment	External Assessment
2	0	2	3	Theory (25%) Laboratory (25%)	Theory (25%) Laboratory (25%)
3	0	2	4	Theory (25%) Laboratory (25%)	Theory (35%) Laboratory (15%)

11.3 Laboratory Course

- For laboratory courses specified in the curriculum, out of 100 marks, the maximum mark for Continuous Internal Assessments is 60 and the Semester End Examinations is 40.
- Every laboratory exercise / experiment shall be evaluated based on the student performance during the laboratory class and the student's laboratory records. The corresponding weightage is shown in the following table.

Table.11.3 -Internal Assessment Evaluation Components for Practical Courses

Parameter	Marks
Prelab preparation	20
Conduct of experiment	25

Calculations, Result	20
Viva-voce	10
Total	75
Average of all Experiments	75 (rounded to the nearest integer)
Model Practical Examination	100 (Tobescaleddownto25Marks)
Continuous Internal Assessment Marks	75+25=100Marks (Tobescaleddownto60Marks)

11.4 Project Work

- Project work shall be assigned to a single candidate or to a group of candidates not exceeding 4 candidates in a group. The project work is mandatory for all the candidates.
- The evaluation of Project Work for Project Work-I & Project Work-II in the case of M.E. shall be done independently in the respective semesters and marks shall be allotted as per the weightages given in Clause
- The Head of the Department shall constitute review committee for project work. There shall be two assessments by the review committee during the semester. The candidate shall make presentation on the progress made by him/her before the committee.
- The continuous assessment and end semester examination marks for Project Work I/ Project Work II Phase I /Project Work II Phase II and the Viva-Voce Examination shall be distributed as below.

Table.11.4 -Internal Assessment Evaluation Components for Project Work

Continuous Assessment (Max. 50 Marks)						End Semester Examination (Max. 50 Marks)			
Zeroth Review		Review I (Max.20 Marks)		Review II (Max.30 Marks)		Report Evaluation (Max.20 Marks)	Viva-Voce (Max.30Marks)		
Rv. Com	Super visor	Review Committee (excluding supervisor)	Super visor	Review Committee (excluding supervisor)	Super visor	Exr.1	Super visor	Exr.1	Exr.2
0	0	10	10	15	15	20	10	10	10

- The Project Report prepared according to approved guidelines and duly signed by the Supervisor shall be submitted to Head of the Department. The candidate(s) must submit the project report within the specified date as per the academic schedule of the semester. If the project report is not submitted within the specified date, the candidate is deemed to have failed in the Project Work and redo it in the subsequent semester.
- If a candidate fails to secure 50% of the continuous assessment marks in the project work, he / she shall not be permitted to submit the report for that particular semester and shall have to redo it in the subsequent semester and satisfy the attendance requirements.
- The end semester examination of the project work shall be evaluated based on the project report submitted by the candidate in the respective semester and viva-voce examination by a committee consisting of two examiners and supervisor of the project work.
- If a candidate fails to secure 50 % of the end semester examination marks in the project work, he / she shall be required to resubmit the project report within 30 days from the date of declaration of the results and a fresh viva-voce examination shall be conducted as per clause 13.4.6
- A copy of the approved project report after the successful completion of viva-voce examination shall be kept in the department library.

11.5 Summer Internship / Industrial Training / (one credit)

- After completion of the II Semester, the student may undergo Summer Internship / Industrial Training after getting prior permission from HoD.
- Internship and in-plant training in relevant organization / institutions shall be provided to the students in line with the course they go through in the curriculum.
- Duration of the training will be two weeks during summer vacation.
- Proof for the participation along with satisfactory completion certificate obtained from the organization concerned is mandatory.
- Continuous Internal Assessment procedure for the summer internship and industrial training specified in curriculum is described below and reappearance is mandatory, in case of failure.
- Summer internship and industrial training will be treated as credit course and will be assessed as a quantitative measure of achievement based on Assessment Scale of 100%:
    - Evaluation of report given by the student (40%)
    - Student's presentation (40%)

- Oral Examination (20%)

- The final evaluation will be made based on the student report and a Viva - Voce Examination, conducted by a three-member panel constituted by the Head of the Department & Office of Controller of Examinations, in which at least one member has not less than eight years of teaching experience.
- The final evaluation report of these courses shall be submitted by HoD to Head of the Institution for approval and forwarded to Controller of Examinations for entry in grade sheet.

11.6 Non-Credit Courses

11.6.1 For these courses, comments like Excellent, Very Good, Good, Satisfactory and Not-Satisfactory will be given as qualitative measures of achievement.
Assessment Scale: (fixed by the respective HODs to a maximum of 100marks). Below 45%- Not Satisfactory, 45% to 59% - Satisfactory, 60 %to 74 % - Good, 75 % to89 %-Very Good, 90 % to 100 %- Excellent

12. REQUIREMENTS FOR APPEARING THE END SEMESTER EXAMINATIONS

12.1 A candidate shall normally be permitted to appear for the ESE for all the courses registered in the current semester (videclause6) if he/she has satisfied the semester completion requirements (subject to Clause7).

12.2 Registration is mandatory for current semester examinations as well as for arrear examinations, failing which the candidate will not be permitted to move to the higher semester.

12.3 A candidate who has already appeared for any subject in a semester and passed the examination is not entitled to reappear in the same subject for improvement of grades.

12.4 If a student indulges in malpractice in any of the end semester/ internal examinations, he/she shall be liable for punitive action as prescribed by the college from time to time.

13. PASSING REQUIREMENTS

13.1 A candidate who secures not less than 50% of total marks prescribed for the course [Continuous internal assessment (CIA) + End semester examinations (ESE)] with a minimum of 45% of the marks prescribed for the end-semester examinations, shall be declared to have passed the course and acquired the relevant number of credits. The applicable proportion of these marks is mentioned in Table 13.1.

Table13.1 Passing Requirements

	CIA minimum	ESE minimum	Over all Passing
Theory	50%	45%	50%(CIA and ESE together)
Practical	50%	45%	50%(CIA and ESE together)
Project	50%	50%	50%(CIA and ESE together)
Theory with Laboratory component	50%	45%	50%(CIA and ESE together)
Laboratory with Theory component	50%	45%	50%(CIA and ESE together)
Online Course			50%(CIA and ESE together)

13.2 If a candidate fails to secure a pass in a particular course, it is mandatory that he/she shall register and reappear for the examination for that course during the subsequent semester when examination is conducted for that course. He/she should continue to register and reappear for the examinations in the failed subjects till he/she secures a pass.

13.3 The internal assessment marks obtained by the candidate in the first appearance shall be retained and considered valid for next three attempts. From fourth attempt onwards, the candidate shall be declared to have passed the examination if he/she secures a minimum of 50% marks prescribed for the end semester examinations alone.

13.4 The passing requirement for the courses which are assessed through internal assessments (SD courses except project work), can be 50% of the internal assessment (continuous assessment) marks.

13.5 For students scoring less than the passing minimum marks in the semester end examinations, the term “RA” against the concerned course will be indicated in the grade sheet. The student has to reappear in the subsequent examinations for the concerned course as arrears.

13.6 For a student who is absent for theory / practical / project viva- voce, the term “RA*”will be indicated against the corresponding course. The student should reappear for the semester end examination of that course as arrear in the subsequent semester.

13.7 The letter grade “W” will be indicated for the courses for which the student has

been granted authorized withdrawal (refer clause 21).

13.8 For theory courses with laboratory component, following requirement to be satisfied in the semester end examination for getting pass grade.

Theory	Laboratory	Status	
Pass	Pass	Pass	
Fail	Pass	Fail	Re-appearance required for both Theory and Laboratory component of the concerned course
Pass	Fail	Fail	
Absent	Pass/Fail	Fail	
Pass/Fail	Absent	Fail	
Absent	Absent	Fail	

13.9 A student shall apply for review of the result in any subject(s), he/she can submit are view application to the CoE office along with the payment of prescribed fees. A committee consisting of the Head of the Department, concerned course instructor and a subject expert (Internal/External) nominated by the HoD will review and give its recommendations to the CoE. If the student secures any change in the grade, the review fees will be refunded. Review is not permitted for laboratory course(s) and project work.

14. ARREAR EXAMINATIONS

Students who fail in the end semester examinations with RA grade and absentees can appear for the exam in the subsequent semesters. Arrear examinations shall be conducted along with the regular examinations.

15. PHOTOCOPY/ REVALUATION

15.1 A student when not satisfied with the evaluation can apply for revaluation after consulting with the course faculty and HoD. Revaluation can be applied only for theory courses.

15.2 The student should pay for getting photocopy of the answer script / revaluation as decided by the Finance Committee.

15.3 Candidates who apply for photocopy of answer scripts only will be eligible for applying for revaluation.

15.4 Students can get the photocopy of the valued theory answer scripts after the publication of semester examination results (not for practical courses, project work, all one credit courses). It can be revalued and based on the same, the

grade can get changed and if there is no change, the status NC grade shall be maintained. The grade that is obtained from the revaluation process is found to be better, then that grade will be retained as the final grade, else the earlier grade shall be retained as the final grade.

15.5 A candidate can apply for revaluation of answer scripts for not exceeding 3 subjects at a time.

15.6 The entire revaluation process must be completed within four weeks from the date of publication of results.

16. REVIEW REVALUATION

Candidates not satisfied with Revaluation can apply for Review of the revaluation within the prescribed date on payment of a prescribed fee through proper application to Controller of Examinations.

17. WITHDRAWAL FROM EXAMINATION

17.1 A student may, for valid reasons, and on prior application, may be granted permission to withdraw from appearing for one or more consecutive examinations in a semester. Such withdrawal shall be permitted only once during the entire period of study of the degree programme based on the recommendations given by the Head of the Department and Head of the Institution with required documents.

17.2 Withdrawal application is valid only if it is submitted within TEN days prior to the commencement of the examinations as recommended by the Head of the Institution and approved by the Dean Academics and Controller of Examinations.

17.3 In extraordinary conditions, the TEN days requirement stated above shall be waived at the discretion of the Head of the Institution based on the merit of the case.

17.4 However, withdrawal shall not be considered as an appearance for the eligibility of a student for First Class with Distinction.

17.5 If a student withdraws from writing end semester examinations for a course or courses, he/she shall register for the same in the subsequent semester and write the end semester examination(s).

17.6 Withdrawal essentially requires the student to register for the course/courses. In the case of withdrawal, the same will be appropriately reflected in the Grade Sheets.

17.7 If a student applies for withdrawal from Project Work, he/she will be permitted for the withdrawal only after the submission of project report before the deadline. However, the student may appear for the viva voce examination within 30/60 days after the declaration of results for Project Work I and II respectively and the same shall not be considered as reappearance.

18. PROVISION FOR AUTHORIZED BREAK OF STUDY

18.1 A student is permitted to opt for break of study for a maximum period of one year only in a single spell.

18.2 Break of Study shall be granted only once for valid reasons during the entire period of study of the degree programme. However, in extraordinary situation the student may apply for additional break of study not exceeding another one year. If a candidate intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and to rejoin the programme in a subsequent year, permission may be granted based on the merits of the case provided he/she applies to the DOTE, Affiliating University, through the Head of the Institution stating the reasons thereof and the probable date of rejoining the programme. However, if the candidate has not completed the first semester of the programme, Break of Study will be considered only on valid medical reasons.

18.3 The candidates permitted to rejoin the programme after break of study, shall be governed by the Curriculum and Regulations in force at the time of rejoining. Students rejoining in new Regulations should appear for additional courses if any, as prescribed by Department Advisory Committee so as to bridge the curriculum in-force and the old curriculum. In such cases, the total number of credits to be earned by the student may be more than or equal to the total number of credits prescribed in the curriculum in force.

18.4 The authorized break of study would not be counted towards the overall duration for completing the degree.

18.5 All the norms are liable to change upon the terms of the affiliated university.

18.6 If any student is prevented for want of required attendance, the period of prevention shall not be considered as authorized 'Break of Study'

19 AWARD OF DEGREE

19.1 First Class with Distinction

A student who satisfies the following conditions shall be declared to have passed the examination in First class with Distinction:

a) Should have secured a CGPA of not less than 8.50.
b) Should have passed the examination in all the courses of all the 4 semesters in the student's First Appearance within two years. Withdrawal from examination will not be considered as an appearance.
c) One-year authorized break of study (if availed) is included in the three years for award of First class with Distinction.
d) Should not have been prevented from writing end semester examination due to lack of attendance in any semester.

19.2 First Class

A student who satisfies the following conditions shall be declared to have passed the examination in First class:

a) Should have secured a CGPA of not less than 6.50.

b) Should have passed the examination in all the courses of all the 4 semesters within two years. Withdrawal from examination will not be considered as an appearance.

c) One-year authorized break of study (if availed) or prevention from writing the End Semester examination due to lack of attendance (if applicable) is included in the duration of two years for award of First class.

19.3 Second Class

All other students (not covered in clauses 19.1 and 19.2) who qualify for the award of the degree (vide Clause 5) shall be declared to have passed the examination in Second Class.

20 MALPRACTICE

a. If a student indulges in malpractice in any of the Semester End Examination / internal examination, he / she shall be liable for punitive action as prescribed by the University from time to time

b. The Controller of Examinations shall refer the cases of malpractices in continuous internal assessment tests and semester-end examinations, to the Malpractice Enquiry Committee, constituted by him/her for the purpose. Such committee shall follow the approved scales of punishment.

c. The Controller of Examinations shall take necessary action, against the erring students based on the recommendations of the Enquiry committee. Any action on the part of candidate at an examination like possession of incriminating materials, cheat sheets, trying to get undue advantage in the performance or trying to help another, or derive the same through unfair

means is punishable according to the guidelines prescribed by the Office of the Controller of Examinations.

21 TRANSITORY REGULATIONS

a. A candidate, who is detained or discontinued the semester, on re- admission shall be required to pass all the courses in the curriculum prescribed for such batch of students in which the student joins subsequently and the academic regulations be applicable to him/her which are in force at the time of his/her re-admission.

b. However, exemption will be given to those candidates who have already passed in such courses in the earlier semester(s) and additional courses are to be studied as approved by Head of the Department, Director Academics and Head of the Institution.

22 DISCIPLINE

a. Every student is required to observe discipline and decorous behavior both inside and outside the college and not to indulge in any activity which will tend to bring down the reputation of the College.

b. The Head of Institution shall constitute a disciplinary committee consisting of Head of Institution, two Heads of Department of which one should be from the faculty of the student, to enquire into acts of indiscipline and notify about the disciplinary action recommended for approval.

23 REVISION OF REGULATIONS, CURRICULUM AND SYLLABI

The College may from time to time revise, amend or change the Regulations, Curriculum, Syllabus and Scheme of examinations through the Academic Council.